

City of El Cajon

2006-07 One-Year Action Plan of the Combined Housing Element and Consolidated Plan 2004-2010



Redevelopment and Housing Department
March 2006

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Third Program Year

The CPMP Third Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled

ith values from the Grantee Information Worksheet.							
Date Submitted 5/15/06	Applica MC-06	ant Identifier 0541	Тур	e of Su	bmission		
Date Received by state	State 1	Identifier	Application		Pre-application		
Date Received by HUD	Federa	l Identifier	☐ Construction	l	☐ Construction		
				ction	☐ Non Construction		
Applicant Informa	tion						
El Cajon			CA61116 EL CA	JON			
0			780727393	780727393			
200 E Main St.			0				
El Cajon	Califor	nia	Redevelopment	and Ho	using Department		
92020	USA		0				
Employer Identification	Number	(EIN):	San Diego Cour	nty			
95-6000703			Program Year S	tart Dat	e: July 1		
Applicant Type:			Specify Other	Type if	necessary:		
Local Government: City			Specify Other T	уре			
Program Funding			U.S. Department of Housing and Urban Development				
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding				ling			
Community Developm	ent Blo	ck Grant	14.218 Entitle	ment G	rant		
CDBG Project Titles FY2006	5-07 One		Description of Areas Affected by CDBG Project(s) Citywide				
\$CDBG Grant Amount \$1,292,056 \$Additional HUD Leveraged			, ,				
\$Additional Federal Funds	Leverage	d	\$Additional State Funds Leveraged				
\$Locally Leveraged Funds		\$Grantee Funds Leveraged					
\$Anticipated Program Income \$100,000		Other (Describe)					
Total Funds Leveraged for CDBG-based Project(s) \$1,392,056							
Home Investment Par	tnershi	ps Program	14.239 HOME				
HOME Project Titles FY2006-07 One Year Action Plan Description of Areas Affected by HOME Project(s) Citywide				ected by HOME			
\$HOME Grant Amount \$790,427 \$Additional HUE Leveraged				Describ	e		

\$Additional Federal Funds Leveraged			\$Additional State Funds Leveraged \$375,000		
\$11			\$Grantee Funds Leveraged		
\$Anticipated Program Income \$50,000			Othe	r (Describe))
Total Funds Leveraged (for HOME-based Pr	oject((s) \$	1,215,427	
Housing Opportunitie	s for People with	1	14.2	41 HOPW	A
HOPWA Project Titles			Description of Areas Affected by HOPWA Project(s)		
\$HOPWA Grant Amount	\$Additiona Leveraged	al HUD		_ , ,	Describe
\$Additional Federal Funds			\$Add	litional Stat	e Funds Leveraged
\$Locally Leveraged Funds			\$Gra	ntee Funds	Leveraged
\$Anticipated Program Inco	ome		Othe	r (Describe))
Total Funds Leveraged for	HOPWA-based Proje	ct(s)			
Emergency Shelter G	rants Program		14.23	31 ESG	
ESG Project Titles			Description of Areas Affected by ESG Project(s)		
\$ESG Grant Amount	\$Additional HUD				Describe
\$Additional Federal Funds	Leveraged		\$Additional State Funds Leveraged		
\$Locally Leveraged Funds			\$Grantee Funds Leveraged		
\$Anticipated Program Inco	ome		Other (Describe)		
Total Funds Leveraged for	ESG-based Project(s	5)			
Congressional Districts of	f:				ct to review by state
Applicant Districts 52	Project Districts 52				372 Process?
Is the applicant delinqued debt? If "Yes" please incl	ude an additional	∐ Y	es	the state E	cation was made available to EO 12372 process for review
document explaining the	situation.	×Ν	on DATE No Program is not covered by EO 12:		s not covered by EO 12372
Yes	⊠ No		I/A		as not been selected by the
Person to be contacted reg	garding this application	on			
Jim 0					Yerdon
Sr. Management Analyst 619 441-1786					fax: 619 441-1743
jyerdon@ci.el-cajon.ca.us www.el-cajon.ca.us					0
Signature of Authorized Representative					Date Signed
Kathi J. Henry, City Manager					

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is optional, but encouraged. If you choose to complete it, please provide a brief overview that includes major initiatives and highlights that are proposed during the next year.

Program Year 3 Action Plan Executive Summary:

The 2006-07 One-Year Action Plan implements the third year of the 2004-2010 Combined Housing Element and Consolidated Plan (HE/CP) and addresses the HUD consolidated planning requirements for the Community Development Block Grant (CDBG) and the HOME Investment Partnership Act (HOME).

This Plan outlines the action steps that the City of El Cajon will use to address housing and community development needs in the City. The Plan includes a listing of activities that the City will undertake during Fiscal Year 2006-07 (July 1, 2006 through June 30, 2007) that utilize CDBG and HOME funds. Use of redevelopment low and moderate income housing funds to leverage these federal entitlement grants is also discussed.

This is the first time using this CPMP tool. All responses are within framed boxes, and all project numbers are italicized.

The priorities from the 2004-2010 Combined Housing Element and Consolidated Plan are:

- Priority 1.1: Conserve and improve existing affordable housing.
 Priority 1.2: Provide adequate sites for affordable housing.
 Priority 1.3: Assist in the development of affordable housing.
 Priority 1.4: Remove governmental constraints.
- Priority 1.4: Remove governmental constraints.

 Priority 1.5: Promote equal housing opportunities.
- Priority 2.1: Evaluate support facilities and service needs of the homeless and near homeless, and identify appropriate agencies and resources.
- Priority 3.1: Provide for new community facilities and improve the quality of existing community facilities to serve those of lower income and/or with special need.
- Priority 3.2: Provide needed community and supportive services to those of lower income and/or with special needs.
- Priority 3.3: Provide for needed infrastructure improvements in low income target areas.
- Priority 3.4: Provide for the economic development needs of low income target areas and promote anti-poverty activities. Priority 3.5: Provide for necessary planning activities to develop and implement both housing and community development plans to address anticipated needs.

Following this Narrative Responses section are the individual projects, which is followed by the required certifications. References are made throughout this section to specific tables or specific workbooks. As we are transitioning in the middle of a five year plan, please refer to the tables found in the Combined Housing Element and Consolidated Plan 2004-2010. These tables are in Chapter 3 of that document. The document is available at the El Cajon Public Library Reference desk, and at the Department of Redevelopment and Housing. Copies may be purchased for \$10 (including tax) at the Department of Redevelopment and Housing, City of El Cajon, 200 E. Main St (3rd floor), El Cajon, CA 92020 or by calling (619) 441-1710. At a future date these will all be on the City's website, however some of the data is not yet available.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year.

The City encompasses an area of approximately 14.2 square miles and the City's current population of 94,869 makes it the fifth most populated jurisdiction in the region and the largest city in East County. El Cajon is located 15 miles east of the City of San Diego. El Cajon is a diverse residential, commercial, and industrial area, and serves as the main commerce center for several surrounding communities. Gillespie Field, a general aviation airport, is a major contributing factor to the City's vibrant industrial development. El Cajon includes a cross-section of housing types from lower cost mobile homes and apartments to moderately priced condominiums to higher cost single-family residences. The City's name, Spanish for "big box", is descriptive of its geographic setting in a boxlike valley.

A concentration of lower income residents exists on the valley floor, surrounded by higher income and lower density residential areas. Several CDBG and HOME activities are available city-wide, but the predominant focus area are the neighborhoods within the downtown area. There are a few block groups with concentrations of minorities slightly higher than the County averages, but these block groups are scattered and do not constitute a specific geographic area that could be defined by race or ethnicity.

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

As the valley floor has the highest concentration of lower income residents, all but a very few projects and programs are focused in this area (exceptions include city-wide projects such as the first time homebuyers program, housing rehabilitation, senior services such as Meals on Wheels, fair housing activities, etc.).

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

The greatest obstacle to meeting underserved needs is the ongoing reduction of resources directed to assist those needs. Leveraging, to the greatest possible extent, will continue.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

The El Cajon Redevelopment and Housing Department serves as the lead agency in the preparation of the One Year Action Plan. Additionally, the City contracts with Heartland Human Relations and Fair Housing Association for administration of the Fair Housing Program. The Housing Authority of the County of San Diego administers the Section 8 program in the City.

In 2004, the City conducted a Community Development Needs Survey as part of the development of the 2004-2010 Combined Housing Element and Consolidated Plan. The needs identified most often by the respondents to the survey were: crime awareness; youth facilities; and youth services. The survey was conducted in English, Spanish and Arabic.

The City coordinates with local social service providers and adjacent governmental agencies to provide needed housing and community development services to area residents.

The City meets with representatives from other CDBG entitlement jurisdictions in San Diego and Imperial Counties on a regular basis. One ongoing issue is to develop a collaborative system for the administration of CDBG funding to ease the administration of CDBG requirements for non-profit and other recipients. The City will also continue to assist county, state, federal, education and private organizations involved in economic development and job training in targeting their efforts toward those areas of El Cajon exhibiting the greatest need.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

The City maintains a contact list of interested potential applicants. A week prior to the availability of applications, a letter was sent to every agency on the contact list announcing the process, in addition to notices in the local newspaper. Applications were received from 13 non-profit agencies. All applications were for eligible projects or activities, but with the reduction in funding only five of these applications were allocated funds. The applicants included the following agencies: the Boys and Girls Club, Chase Avenue Community Clinic, Labor's Community Service Agency, Lutheran Social Services, St. Madeleine Sophie's Center, El Cajon Girls Softball League, Christian Community Theater, Crisis House, Meals on Wheels, San Diego Workforce Partnership, Set Free Baptist Fellowship of San Diego, Heartland Human Relations and Fair Housing Association, and the El Cajon Community Development Corporation. Additionally, various City departments requested funds for eligible projects. Staff is pro-active in providing technical assistance prior to a formal request for funds to ensure that non-eligible requests are not forwarded.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

The City coordinates with local social service providers and adjacent governmental agencies to provide needed housing and community development services to area residents.

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Citizen Participation

1. Provide a summary of the citizen participation process.

The following schedule is included with the application package:				
CITIZEN PARTICIPATION SCHEDULE				
November 1, 2005	Mail letter to notify interested parties of RFP.			
November 1, 2005	Notice to newspaper: "Notice of Funding Availability and Request for Comments and Proposals". To be published November 4, 11, 18, December 2 and 9, 2005.			
November 8, 2005	Begin mailing applications to community organizations.			
December 20, 2005	Proposals from applicants for CDBG funds to be submitted to Redevelopment and Housing Department by 5:00 p.m.			
January 31, 2006	Notify applicants regarding eligibility.			
February 6, 2006	Notice to newspaper: "Notice of First Public Hearing" to be published Feb. 10, 17, and 24, 2006.			
February 28, 2006	First Public Hearing at 7:00 p.m. to allocate FY 2006-07 CDBG funds and to solicit public input.			
February 28, 2006	Begin contract negotiations with selected CDBG subrecipients.			
March 6, 2006	Notice to newspaper: "Notice of Public Review and Second Public Hearing" for final adoption of One-Year Action Plan for FY 2006-07 and to solicit public input. To be published and March 10, 17, and 24 2006. Notice includes full listing of approved projects, amounts and regulatory citations.			
March 28, 2006	Second Public Hearing at 3:00 p.m. to solicit public input and final adoption of One-Year Action Plan for FY 2006-07.			
March 29, 2006	Begin environmental clearances for approved projects.			
May 1, 2006	Notice to newspaper: "Submittal of One-Year Action Plan to HUD". To be published on May 4, 2006.			
May 12, 2006	One-Year Action Plan submitted to HUD for approval.			

May 15-June 30, 2006HUD review period of One-Year Action Plan.

July 1, 2006 Begin Fiscal Year 2006-07.

2. Provide a summary of citizen comments or views on the plan.

At the public hearing held on February 28, 2006, eight speakers representing six applications made requests to the City Council to consider their request.

At the public hearing held on March 28, 2006, one speaker thanked the City Council for its continuing support.

Please see attached Excerpts from City Council and Redevelopment Agency Meeting Minutes.

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

On February 17, 2004, the City conducted a consultation workshop with housing, as well as public and social service providers. A variety of service agencies serving the general public and populations with special needs were invited to the workshop. An updated *Housing and Community Development Needs Survey* was sent to these agencies prior to the meeting, soliciting their input on prioritizing needs and resources. Versions of the survey were available in English, Spanish and Arabic.

As part of the City's Community Development Block Grant (CDBG) program, El Cajon adopted a Citizen Participation Plan (CPP) pursuant to HUD regulations and adheres to the citizen comment procedures established in the (CPP). Residents were given timely notices of public hearings held for the Housing Element and Consolidated Plan. Residents were also given a 30-day period to review the draft Plan.

The City of El Cajon allowed adequate, timely notification of all public meetings. The two public meetings held during the Housing Element/Consolidated Plan process were advertised in the newspaper.

As part of the 30-day public review period, copies of the Draft Housing Element and Consolidated Plan were available for the public to read at the following locations:

- County of San Diego Branch Library, 200 E. Lexington Avenue, El Cajon
- Department of Community Development, City of El Cajon, 200 E. Main Street

At the end of the 30-day period, the City Council adopted the Plan and transmitted it to HUD for approval. The City of El Cajon is eligible to self-certify the Housing Element portion of this Plan. No approval by the State Department of Housing and Community Development is required. Nevertheless, the City transmitted the final adopted Housing Element and Consolidated Plan to the State as an indication of its compliance with the update requirements for the 2004-2009 housing element.

A state law amended the housing element cycle for jurisdictions in the San Diego area to be 2005-2010. Consequently the Combined Housing Element and Consolidated Plan currently covers the years 2004-2010 (however only the period 2004-2009 is considered part of the Consolidated Plan). The City received notification in late 2005 that it was the only jurisdiction in San Diego County that had met the State's Housing Element requirements in a timely manner, and as of December 2005 was the only jurisdiction in compliance with housing element law.

The final Housing Element and Consolidated Plan, amendments to the Plan, and Consolidated Annual Performance Evaluation and Reporting (CAPER) will be available for five years at City Hall and public libraries.

City staff will ensure adequate notification of any public hearings related to significant amendments and performance reviews of the Housing Element and Consolidated Plan. Advance notice of public hearings will be printed in a newspaper of general circulation at least ten days prior to the meeting date.

City staff notified public meeting participants and other community members who represent lower and moderate income groups that they could receive technical assistance in order to develop funding

requests for CDBG and HOME funds. Technical assistance for such groups includes helping them understand the program requirements and determination of eligible/ineligible activities; suggestions on structuring new programs, and assistance in completing the application.

Public hearings were publicized adequately and held at times and locations which are convenient to the community. The location of the hearing at City Hall is accessible to persons with physical disabilities.

The Draft Housing Element and Consolidated Plan (HE/CP) which contains an overview of community needs, housing and community development five-year strategic plan, and annual funding plan was distributed for a 30-day public review on April 13, 2004. The City Council held a public hearing on April 5, 2004 to receive public comments and the final Plan was provided to the Los Angeles HUD office for approval and to the State Housing and Community Development Department for their records. Publication of notices in local newspapers and direct mail announcements to interested groups and individuals described the purpose, priorities, and goals of the Plan, and the availability of the Draft Plan for review.

During the 30-day public review, community members were given the opportunity to comment on the Draft Housing Element and Consolidated Plan. Community members were encouraged to submit comments during the development of the Plan, and were also encouraged to submit comments to any subsequent Plan amendments, and to the annual performance report for the Plan. A public meeting was held during the HE/CP process on February 17, 2004 to solicit citizen input on priority community development and housing needs. On April 5, 2004, the City conducted a public hearing on the Draft Housing Element/Consolidated Plan which was made available for public review for a 30-day period beginning on April 13, 2004. The City advertised these meetings and scheduled them to permit interested members of the community to attend. In addition to public oral communication received at the hearing, citizens were encouraged to submit comments in writing. The El Cajon City Council conducted a hearing on April 27, 2004 for the adoption of the HE/CP. No written comments were received.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

N/A – comments are never rejected. No written comments were received. At public hearings, verbal comments requesting more funding for several specific projects were received. Those specific projects had already been included in the priority list.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

The institutional structure was modified in 2004. The Department of Redevelopment and Housing was created by combining the former Housing Division of the Community Development Department with the Redevelopment Agency.

Staff members of the Redevelopment and Housing Department will continue to attend appropriate training sessions as available. The City continues to provide operational assistance to El Cajon Community Development Corporation, a CHDO/CBDO. The Neighborhood Revitalization Strategy Area (NRSA) will finally be developed and adopted.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Monitoring should be directed toward programmatic, financial, and regulatory performance. Primary objectives are (1) to ensure that subrecipients/CHDOs comply with all pertinent regulations governing their administrative, financial, and programmatic operations and (2) to ensure subrecipients/CHDOs achieve their performance objectives within schedule and budget,

and (3) to assess capabilities and/or any potential needs for training or technical assistance in these areas.

All Projects and Programs

- 1. Subrecipients/CHDOs are evaluated and monitored as part of the pre-award assessment. Evaluation of the nature of activity, proposed plan for carrying out activity, the organization's capacity to do the work, and the possibility of potential conflicts of interest are within the pre-award assessment, which may be mentioned in the staff report for the first public hearing
- 2. Reports must be current prior to approval of any payment request. Reports may be monthly or quarterly, as mutually established between the City and the subrecipient/CHDO prior to contract execution. Report forms are provided to the subrecipient/CHDO with the executed contract, to ensure that all required information is included.
- 3. Technical assistance will be provided as requested or with subrecipients identified as inexperienced with CDBG/HOME/ADDI or with agency management.

CDBG Projects and Programs

- 1. Establish an annual monitoring plan.
- a. Identify subrecipients most likely to have serious problems and devote extra attention to them. This identification may be due to recent personnel turnover, past performance, or the nature of the particular project.
- b. Establish a schedule for on-site visits. Smaller subrecipients or subrecipients that have been monitored in the past and are managing well can be monitored through file evaluation.
- c. If on-site monitoring is deemed appropriate, conduct on-site monitoring with checklist. Conduct exit interview.
- d. Write subrecipient with findings, concerns and areas worthy of commendation. Provide deadlines for compliance with correcting deficiencies. Include positive feedback.
- 2. Single Audit requirements.
- a. Notify subrecipient in writing of requirements under the Single Audit Act.
- b. Review Audit Report. Letter of review sent to subrecipient. Assure all findings have been cleared by subrecipient.

HOME/ADDI Projects and Programs

Rental Projects

The City or its agent will:

- 1. Perform on site inspections to determine compliance with property standards no less than once every three years for projects containing 1 to 4 units; once every two years for projects containing 5 to 25 units; and once per year for projects with 26 or more units.
- 2. Verify tenant income via a self-certification process on an annual basis. Every sixth year, full tenant income verification will be conducted.
- 3. Verify that rents on HOME assisted units conform to current HOME rent limits.

Ownership Projects and Programs

1. The City will verify residency through an annual self-certification and a review of the current Tax Assessor's records. In the event that the unit is no longer owner-occupied, City staff will pursue recapture of HOME/ADDI funds.

2. In the event that the City receives a notice of default or notice of foreclosure for a single family residence, City staff will attempt to contact owner to determine the nature of the default, and if appropriate provide technical assistance and/or referral information; should a foreclosure occur, staff will pursue recapture of HOME/ADDI funds.

Lead-based Paint

 Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families.

The City informs residents applying for loans or grants through the Housing Rehabilitation Loan Program about the hazards of lead-based paint. The City will also continue to participate in the Rehabilitation Roundtable regional group. This group meets occasionally and is comprised of representatives from local jurisdictions that operate housing rehabilitation programs. A standing topic for these meetings is lead-based paint. Code enforcement and building inspectors will continue to identify lead-based paint hazards as part of their ongoing activities, if the scope of the complaint allows them into the unit, or if it is part of an ongoing investigation. The Building Division will continue to be alert to units that may contain lead-based paint. They will inform tenants and landlords as part of their inspections of the dangers of lead-based paint. The City will continue to distribute the brochures, Lead Based Paint, a Threat and Protect Your Family From Lead in Your Home. The City will continue to attend meetings and training on lead-based paint hazards.

Additionally, the City of San Diego obtained a grant from the State of California to improve enforcement of lead based paint abatement procedures. One requirement of the grant is to include surrounding jurisdictions, and the City of El Cajon has been participating in these meetings.

In order to address the health risks to young children posed by lead-based paint in residential dwellings, the City has implemented the following guidelines for housing rehabilitation programs. This includes all ongoing rehabilitation programs.

Residential Rehabilitation

·			
Rehab costs (per unit)	<\$5,000	\$5,000 - \$25,000	>\$25,000
Approach to Lead Hazard Evaluation and Reduction	Do no harm	Identify and control lead hazards	Identify and abate lead hazards
Notification	Yes	Yes	Yes
Lead Hazard Evaluation	 Paint Testing of surfaces to be disturbed by rehabilitation 	 Paint Testing of surfaces to be disturbed by rehabilitation Risk Assessment 	 Paint Testing of surfaces to be disturbed by rehabilitation Risk assessment
Lead Hazard Reduction	 Repair surfaces disturbed during rehabilitation Safe work practices Clearance of work site 	 Interim Controls Safe work practices Clearance of unit 	AbatementSafe work practicesClearance of unit
Ongoing Maintenance	For HOME funded rental properties only	For HOME funded rental properties only	For HOME funded rental properties only
Options	Presume lead-based paint Use safe work practices on all surfaces	Presume lead based paint and/or hazards Use standard treatments	Presume lead based paint and/or hazards Abate all applicable surfaces

- ➤ Lead Hazard Evaluation. A risk assessment, paint testing or a combination of these to determine the presence of lead-based paint hazards or lead-based paint in properties built prior to 1978.
- **▶ Lead Hazard Reduction**. Activities designed to reduce or eliminate exposure to lead-based paint hazards through methods including interim controls, standard treatments, or abatement. The action taken will depend on the project costs as required under Subpart J.
- ➤ Clearance. An activity conducted following lead-based paint hazard reduction activities to determine that the hazard reduction activities are complete.

For rehabilitation projects, the City's policy is to isolate the cost of lead abatement in a forgivable third trust deed (3rd mortgage), as the lead abatement costs may exceed 100% of the loan-to-value ratio. That loan is forgiven upon the expiration of the affordability period found at 24 CFR 92.254(a)(4). For the first time homebuyer program, lead abatement is the responsibility of the seller, and the City will not participate in down payment/closing cost assistance on any house containing lead. Of the eight mobile home parks in which the City offers mobile home rehabilitation grants, five have been exempted from the lead requirements, as they are senior-only parks. The rehabilitation of individual units in the remaining three mobile home parks will be addressed per the chart found above.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

The City of El Cajon has been focusing resources and energy on increasing the homeownership rate within the City. As of the 2000 Census, only 40% of El Cajon residents were homeowners, a full 26% below the national level. Rehabilitation of housing for existing income-eligible homeowners and downpayment/closing cost assistance for first time homebuyers are the two continuing areas of priority and focus.

For FY 2006-07, the one year objectives are:

- Rehabilitate 40 mobile homes;
- Rehabilitate 5 single family homes;
- Continue making the small multi-family program available; and
- Assist 10 first time homebuyers.
- 2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

The mobile home rehab program uses both CDBG (C0604) and HOME (H0621) funds; the single family (H0622) and small apartment complex (H0623) rehab programs use HOME funds. The first time homebuyer program (H0619) uses a combination of HOME, CALHOME (California Proposition 46 funds from the 2002 election) and Redevelopment Agency set-aside funds. For FY 2006-07, \$185,825 of new CDBG funds plus any unspent CDBG funds carried forward will be allocated to the mobile home rehab program. In the HOME program, \$276,650 will be allocated to the first time homebuyer program; this is in addition to funds carried forward and \$375,000 of remaining available CAL-HOME funds. In addition, \$1,000,000 of Redevelopment funds will be made available to first time homebuyers earning between 80 and 120% AMI. Also in the HOME program, \$276,649 will be allocated to the Rehab Pool of Funds (H0620), which may be used for mobile home, single family or small apartment complex rehabilitation jobs as applications are received, in addition to similar funds carried forward from FY 2005-06.

The mobile home rehab program for FY 2006-07 will allow up to \$9,000 per unit, plus an additional \$1,000 if the owner is elderly or disabled. These are recorded as five year forgivable loans. If the unit is sold prior to the expiration of the five years, a pro-rated, non-interest bearing amount is repaid. Per a resolution adopted in 2004, the per unit dollar limit is adjusted annually based on the percentage change in housing costs for the San Diego Metropolitan area, as reported by the Bureau of Labor Statistics.

The single family rehab program allows up to \$65,000 per home (not to exceed 100% combined loan to value ratio), recorded as a second trust deed with no interest, and no monthly payments (due upon change in title). In addition, lead based paint abatement costs if necessary, would be recorded as a forgivable third trust deed, and the 100% CLTV is not considered as a restriction.

The small apartment complex rehab loan program remains in place, although we have never received an application, due to the required HOME rent caps. This program will provide up to \$15,000 per unit for apartment complexes with at least five but no more than fifteen units. (FHA provides rehab loans for 1-4 unit properties, and the State of California requires on-site management for properties with 16 or greater units. The non-resident managed properties with 5-15 units are an unaddressed target.)

Lend-A-Hand Day: (*LM0501*) Using redevelopment low and moderate income housing set-aside funds, the El Cajon Community Development Corporation (ECCDC) targets a 2-3 block neighborhood in the downtown area. Working with property owners, tenants, Building Inspectors, Code Enforcement and Community Police officers, a prioritized list of improvements is developed leading toward a single neighborhood clean-up day, which also creates a stronger sense of neighborhood as a by-product. Local businesses are enlisted for sponsorships and donations. Still evolving, the third Lend-A-Hand Day was in February 2005 and had over 1,100 volunteers working on a three block area. It had taken 18 months to develop. Funding has been allocated for the next event, which will most likely be in the fall of 2006.

Needs of Public Housing

 Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

There is no public housing in El Cajon.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

There is no public housing in El Cajon. The San Diego County Housing Authority administers the Section 8 voucher-choice program on the City's behalf.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

The City of El Cajon's primary problem with affordable housing is in the ownership sector. The City's housing stock consists of over 50% of the units having been constructed as rental housing. That amount, plus the portion of ownership units (condominiums and single family detached houses) that are used as rental properties by investors, produced a homeownership rate within the City at 40.5% according to the 2000 Census. This is a full 26% below the national average homeownership rate.

In this region the greatest barrier to affordable ownership housing is the price of housing. The City's first time homebuyer program provides 30, 40 or 50% of the purchase price as a silent second to income eligible applicants (the varying percentage amounts correspond to the income levels – 50% of the purchase price is available to families earning at or below 50% of the area median income level). The El Cajon Redevelopment Agency is currently funding two new construction project that will yield approximately 30 new single family detached homes for first time homebuyers. Two additional new construction projects will be identified and funded within the next two years.

The First Time Homebuyer program has three funding sources: HOME funds are leveraged with CALHOME (State of California grant, not from HUD) for families earning up to 80% of area median income; and redevelopment funds (low and moderate income housing set-aside funds) assist families earning up to 120% of AMI.

The City has extensively revised its condominium conversion policies and relaxed many previously existing requirements. Since 2002, the City Council has approved the conversion of 2,505 apartments into condominiums. Of these, 634 have completed the conversion process and are eligible to be sold. The number of units that have been made available for sale is not trackable by the City. The City's first time homebuyer program funds are eligible to assist in the purchase of a converted unit. The existing tenants have the first right of refusal.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).

The HOME funds are used in the mobile home rehabilitation loan program as five year forgivable, non-interest bearing loans; in the single family rehabilitation loan program as deferred, non-interest bearing loans; in the small apartment rehabilitation loan program as below market interest loans; for lead based paint abatement in conjunction with any of these rehabilitation programs as deferred, forgivable loans (forgivable at the conclusion of the affordability period if still meeting HOME requirements, otherwise repayable on a pro-rata basis without interest); and in the first time homebuyer program, HOME funds are used as a deferred equity sharing loan for down payment assistance, and a deferred and forgivable loan for closing cost assistance.

2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.

The following is reprinted from the HOMEOWNER'S REGULATORY AGREEMENT FOR HOME PROGRAM PARTICIPATION, which is recorded against the property at the close of escrow when HOME or ADDI funds have been used to assist with the purchase:

RECAPTURE OF HOME/ADDI FUNDS

Pursuant to 24 CFR 92.254(a)(ii), the City of El Cajon requires that HOME/ADDI funds be recaptured if the housing does not continue to be the principal residence of the family for the duration of the Period of Affordability. If all or any part of the Property or any interest in it is sold, rented, refinanced, conveyed or transferred (or if a beneficial interest in Borrower is sold, rented, refinanced, conveyed, or transferred and Borrower is not a natural person), the "Equity", as hereafter defined, in the Property shall be shared between the Borrower and the City on the following basis:

The maximum equity to be shared by the City shall not exceed the amount equal to the percentage of the value of the residence financed by the CalHome and HOME/ADDI Program loan(s). That is, if the loan equals twenty percent (20%) of the **Original Purchase Price** of the residence, a maximum of twenty percent (20%) of the **Net Appreciation** may be charged by the City.

The following <u>example</u> assumes the following: (a) **Current Sales Price** or **Current Appraised Value** (as may be the case of a refinance), in the example, of \$260,000, (b) **Original Purchase Price (OPP)** of \$180,000, (c) initial **Gross Appreciation** of \$80,000 (the Current Sales Price of \$260,000 minus the Original Purchase Price of \$180,000), (d) \$26,000 in closing costs (estimated at 10% of the **Current Sales Price**), (e) initial **Net Appreciation** of \$54,000, and an equity share schedule based on the percentage of Callhome assistance of \$30,150 (16.75% of OPP) and HOME/ADDI assistance of \$14,850 + \$5,000 (11.03% of (OPP)) on an Initial Purchase Price of \$180,000. **The table is for the purpose of illustration only and will apply to any form of default of the City administered Programs. Actual sales price and net sales price will vary. The principal amount of the loans remains due and is in addition to any equity-share that may be owed to the City.**

In							_		
Months After Date of Agreement	Current Sales Price or Current Appraised Value (a)	Original Purchase Price (b)	Gross Appreciation (c) (difference of a-b)	Seller's Closing Costs (d) (10% of Current Sales Price)	Net Appreciation (e) (c-d)	Seller's Equity Share of Net Appreciation (f) (72.22% of [e])	CalHome & City Equity Share of Net Appreciation (g) (27.78% of [e])	Principal Amount Due to City (h)	Total Amour due to City (g+h)
0-180	\$260,000	\$180,000	\$80,000	\$26,000	\$54,000	\$38,998	\$15,001	\$50,000	\$65,001
181 and nereafter	\$285,000	\$180,000	\$105,000	\$28,500	\$94,500	\$94,500	\$0	\$50,000	\$50,000

In this <u>example</u>, the finance charge/equity-share varies between \$0¹ and \$15,001.20 through year fifteen (15). Your amount will differ, depending upon gross sales price, net sales price, the amount of equity, the number of months after the date of agreement that the sale, transfer, rental or refinance occurs, etc.

In the event that no Net Appreciation exists at the time of transfer or sale, the CalHome and HOME/ADDI funds will still be due and payable. In the event that a negative Net Appreciation situation exists, and the full amount of the HOME/ADDI funds are not available to be recaptured, the amount of HOME/ADDI funds required to be repaid to the City will be as set forth in 24 CFR 92.254(a)(ii)(A)(3). The formulas are as follows:



Provided that Borrower is not in default under the terms of the Note, the Note interest/equity share shall be forgiven in its entirety and interest in the equity of the Property shall be relinquished by the City fifteen (15) years from the date of the execution of the Note, as provided in the loan documents.

- 3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.

f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.

N/A – the City of El Cajon does not provide this type of assistance.

- 4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Due to the low funding amount at the national level, El Cajon did not meet the qualification threshold for ADDI funds.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

- 1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
- 2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
- 3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
- 4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
 - Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The City of El Cajon receives only CDBG funds to address this issue. McKinney-Vento funds go to non-profit agencies, which in this area have formed a consortium that meets on a monthly basis.

Continuum of Care for the Homeless – The City participates in a countywide effort under HUD's SuperNOFA grants for supportive housing and continuum of care activities. The group, called the Regional Continuum of Care Consortium, is comprised of service providers, entitlement jurisdictions, faith-based groups and other interested parties and meets on a regular basis. Crisis House and Volunteers of America are participants, and Set Free Baptist Fellowship is being encouraged to attend.

Crisis House - (*E0601*) Several years ago, the City acquired and renovated a building with CDBG funds. The building is leased to Crisis House, a non-profit agency, for \$1 per year. The facility is known as the Resource Center and Crisis House provides case management services to the homeless. Additionally, a cellular phone relay tower was installed on this property. The cellular phone company pays \$10,000 per year in rent. The full amount goes directly to Crisis House. The rental income with the \$1/year rent is the equivalent of \$70,000 per year in support to this agency to provide services to the homeless and near homeless.

FESG - As an entitlement jurisdiction, the City is eligible to receive funding from the Federal Emergency Management Agency (FEMA) to provide services for the homeless under FEMA's Emergency Shelter Grant program. The City contributes its FESG funds to the County's FESG Homeless Program, which uses United Way as the fiduciary agent and Catholic Charities as the prime contractor to provide emergency services for the homeless. Services include emergency food, rent and mortgage assistance, motel vouchers, and transportation. Through the FESG-funded program and the motel voucher program offered through the County and locally administered by Crisis House, the City is able to offer a year-round motel voucher program.

Luhman Center Upgrades - (C0509) The Volunteers of America operate the Carl G. Luhman Center for Supportive Living in El Cajon, which is a licensed mental health facility that provides homeless and transitional residential services. The facility, which has a capacity of 50 clients, is undergoing renovations. The City of El Cajon is providing \$6,850 (50%) of the cost of a new security system for the facility to protect its clients. These funds were allocated for the FY 2005-06 program year, but the work is not yet completed.

One-Year Objectives:

- Continue to support Crisis Housing with \$1/year rent for the use of Cityowned building and provide rental income from the cellular phone company approximately 3,000 persons per year are served from this facility (E0601);
- Continue to participate in the Regional Continuum of Care Consortium;
- Continue to participate in the County's FEMA Homeless Program;

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

- Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
- 2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

 *Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

El Cajon's priority non-housing community development public facility needs include removal of architectural barriers at public facilities, the development of a permanent senior center, improvements to a youth facility, improvements to health facilities, improvements to parks, recreation centers and neighborhood facilities, and the replacement of one fire station.

Infrastructure needs include street improvements, and an on-going project to install more ADA accessible ramps. Public service needs with high priority include senior services, youth services, employment training, lead-hazard screening (as part of the housing rehab programs), and crime awareness. Economic development activities are listed as medium priorities within the CDBG program, as redevelopment funds are directed towards these activities.

The five year objectives are listed in the Community Development Needs Table.

One-Year Objectives:

Public Facilities:

- Continue all older outstanding projects through to completion (including C0209/C0408 Bill Beck park, C0222 Fire Station 8, C0304/C0507 Wells Park restroom replacement, C0310/C0404 Emergency equipment replacement (ambulances), C0428 BEDI grant, C0504 Civic Center park lighting, and C0509 Luhman Center upgrades).
- Continue to make timely payments on three outstanding Section 108 loans (*C0601* Fire Station 8, *C0602* Ladder Truck and *C0603* Project Destination).
- Improve the lighting in Renette Park (C0605)
- Install perimeter fencing around the playground at Renette Park to increase public safety (C0606)
- Improve the landscaping, irrigation systems and ballfields at Wells Park (C0607)
- Renovate the parking lot, install new perimeter fencing and install new entry sign at the Boys and Girls Club (C0608)
- Expand the medical records storage capabilities at Chase Avenue Community Clinic (C0609)

Public Services:

- Continue to provide partial salary support to Community Policing officers (C0610)
- Continue to provide support to the Inclusion Services program (C0611)
- Continue to provide support to Meals on Wheels (C0612)

Economic Development, Planning and Administration

- Continue administration of the CDBG and HOME programs (C0613 and H0616)
- Contribute to a comprehensive study of all existing pedestrian ramps in the City, including which standards at which they were constructed, and an assessment to total future needs (C0614)
- Continue to provide fair housing services (C0615 and H0615)

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Coordination with Other Agencies: The City works with a number of agencies in addressing the employment training and economic development needs in El Cajon. In particular, City staff will be working with the El Cajon Community Development Corporation (ECCDC) and an outside consultant to develop a Neighborhood Revitalization Strategy Area (NRSA). The City has set aside five percent of the HOME grant to this certified CHDO as an operating subsidy for their housing efforts. For FY 2006-07, this amount is \$39,521 (H0618). Using Redevelopment funds, ECCDC is currently developing a seven unit single family ownership project in the downtown area. These units will be sold to a mix of low (80% AMI or below) to moderate (81-120% AMI) income first time homebuyers. HOME funds (CHDO set-aside) will be available to the low income buyers through the City's First Time Homebuyer program (H0619).

Downtown Business Improvement Program: The El Cajon Community Development Corporation works with area business leaders on the implementation of the various projects of the Downtown El Cajon Business Improvement Program (separately developed). Redevelopment funds are typically used for facade improvements, business retention and expansion programs, specific redevelopment projects, and planning for future redevelopment projects. (RD1001, RD1002, RD1003, RD1004, RD1005, RD1006, RD1008, RD1009, RD1010, RD1013) – Please refer to Appendix A for the full list.

Project Destination: The City used Section 108 loan funds on behalf of the Project Destination Consortium (*C0603*), which consists of Grossmont-Cuyamaca Community Colleges, the Heartland Coalition and the Grossmont Education Fund. The funds from the Section 108 loan were used to acquire and rehabilitate a commercial building for a vocational training center, and some seed money for first-year operations. The project is designed to provide vocational training to low-income individuals. Approximately 40 eligible individuals are trained each year.

One-Year Objectives:

- Continue to help implement the Downtown Business Improvement Program using redevelopment tax increment funds
- Timely repayment of Section 108 loans.
- Provide vocational training to approximately 40 low-income individuals and provide job-search assistance.
- Continue to coordinate with the public, quasi-public and nonprofit organizations;
- Support El Cajon Community Development Corporation with CHDO operating funds;
- Provide technical assistance to ECCDC in the development of their first construction project (anticipated completion date is spring 2007).

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

- 1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
- 2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

HOUSING ACTIVITIES

The City of El Cajon includes non-homeless special needs housing within the housing priorities. The single family and mobile home rehab programs primarily benefit elderly homeowners; the Redevelopment Agency-funded shared housing program also primarily benefits elderly homeowners;

Residential Rehabilitation Programs: The City will continue to pursue the following activities:

Residential Rehabilitation – Both CDBG and HOME funds are used for residential rehabilitation. CDBG funds are primarily used for mobile home rehabilitation (*C0604*), and HOME funds are used for mobile home (*H0621*), single family (*H0622*) and small apartment complex rehabilitation (*H0623*). Several years ago the City created a pool of rehabilitation funds (*H0620*) within the HOME program, which may be used for single-family, mobile home, or small apartment complex rehabilitation work.

1. Mobile Home Rehabilitation – CDBG and HOME funds are both used as five-year forgivable loans for this program. The City will continue this very popular program. For FY 2006-07, \$185,825 of CDBG funds (C0604) will be added to any carryover balance from both HOME and CDBG funds at the start of the program year. Additional funds may be obtained from H0620 above, and from older CDBG-funded rehab loans as they are repaid. A minimum of 15 units will be rehabilitated through this program.

2. Single-Family Residential Rehabilitation – The City will continue the Housing Rehabilitation Loan Program (HRLP). This has been funded for several years using HOME funds. The Lead-Based Paint regulations that became effective several years have slowed this program down substantially, and the rapid escalation of housing prices brought the program to a standstill during the prior program year. The City hopes to complete at least 5 units during this program year. Funds will be derived from any remaining balance from the prior program year, program income from repayment of older loans and H0620 above.

Section 8 Rental Assistance: The City will continue to contract with the Housing Authority of the County of San Diego for administration of the Section 8 program in El Cajon.

Shared Housing: The City will continue to fund the Shared Housing Program (*LM0503*) with Redevelopment low and moderate income set-aside funds.

One Year Objectives:

- Continue to provide Section 8 rental assistance, which is administered by the Housing Authority of San Diego County, to approximately 2,340 very low income households in the City.
- Assist at least 45 owner units through the City's single-family residential rehabilitation programs.
- Achieve approximately 35 shared housing matches during the program year using redevelopment set-aside funds, if available.

OTHER ACTIVITIES

Americans with Disabilities Act (ADA) Pedestrian Ramp Survey: The City of El Cajon has been installing pedestrian ramps as an ongoing project, and has required new developments to also install pedestrian ramps when appropriate. Since the passage of the Americans with Disabilities Act became law in the early 1990's, the acceptable design standards have changed several times. No comprehensive data has been kept that reflects the type of ramps at various intersections throughout the City. Beginning in FY 2006-07, the City will survey the number, type and location of existing ramps to determine future needs. The overall cost of the survey is anticipated to be \$100,000, and the CDBG program is contributing \$40,000 toward this (C0614).

Community Facilities: The City provides nearly free office space to Meals on Wheels (*C0612*) and Crisis House (*No number*) at two different facilities. Meals on Wheels pays a proportionate share of utilities and maintenance and a small amount for long term capital replacements. The estimated fair market rent foregone is approximately \$20,000 per year for Meals on Wheels, and \$70,000 for Crisis House.

Community and Supportive Services: In addition to the City's continuation to provide nearly free office space to Meals on Wheels and Crisis House the City supports services provided by several agencies. For FY 2006/07, the City has allocated \$10,000 in CDBG funds to the City's Recreation Department for Inclusion Services (C0611). This program, mandated by the Americans with Disabilities Act, provides assessments, observations and aides for disabled participants in a variety of recreational programs. An additional \$6,500 in CDBG funds has been allocated to Meals on Wheels to support their delivery of meals to homebound seniors and residents with disabilities (C0612). In addition, \$25,000 of redevelopment set-aside funds will assist the operation of the shared housing program by Heartland Human Relations and Fair Housing (LM05).

One-Year Objectives:

- Continue to offer below market rent to Meals on Wheels, Community Policing and Crisis House.
- Assist 200 seniors and persons with disabilities through the Meals on Wheels program.
- Achieve approximately 35 shared housing matches during the program year using redevelopment set-aside funds.
- Continue to support Crisis Housing with \$1/year rent for the use of Cityowned building and provide rental income from the cellular phone company approximately 3,000 persons per year are served from this facility.

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.



CPMP Local Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

☐ This	certification	does	not a	pply
⊠ This	certification	is apr	licab	le.

LOCAL GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

- 1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- 2. Establishing an ongoing drug-free awareness program to inform employees about
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
- 4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- 5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

- 8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

	3/22/06
Signature/Authorized Official	Date
Kathi J. Henry	
Name	
City Manager	
Title	
City of El Cajon	
Jurisdiction	
200 E Main Street	
Address	
El Cajon, CA 92020	
City/State/Zip	
619 441-1716	
Telephone Number	



Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

- 11. Maximum Feasible Priority With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
- 12. Overall Benefit The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2006-07, , (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
- 13. Special Assessments It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

- 14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- 15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

	3/22/06
Signature/Authorized Official	Date
Kathi J. Henry]
Name	
City Manager	
Title	
City of El Cajon	
Jurisdiction	
200 E Main Street	
Address	
El Cajon, CA 92020	
City/State/Zip	
619 441-1716	

Telephone Number



OPTIONAL CERTIFICATION CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official	Date
	1
Name	
Title	_
Address	_
City/State/Zip	_
Telephone Number	_

☐ This certification does not apply.	
☐ This certification is applicable.	

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

	3/22/06
Signature/Authorized Official	Date
Kathi J. Henry	
Name	
City Manager	
Title	
City of El Cajon	
Jurisdiction	
200 E Main Street	
Address	
El Cajon, CA 92020	
City/State/Zip	
619 441-1716	
Telephone Number	

X	This	certification does not apply.
	This	certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

- 1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
- 2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official	Date
	1
Name	1
Title	
Address	_
City/State/Zip	-
Telephone Number	_

ESG Certifications

ESG Certifications

I, , Chief Executive Officer of **El Cajon**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

- 1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
- 2. The building standards requirement of 24 CFR 576.55.
- 3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
- 4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
- 5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
- 6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
- 7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
- 8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
- 9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
- 10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review

responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR* Part 58.

- 11. The requirements of 24 CFR 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
- 12. The new requirement of the McKinney-Vento Act (42 USC 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
- 13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official	Date
	1
Name	1
Title	
Address	
City/State/Zip	-
Telephone Number	-

☐ This certification does not apply.	
☐ This certification is applicable.	

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

- 1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
- The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- 3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- 4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
- 5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
- 6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City Hall	200 E Main	El Cajon	San Diego	CA	92020

- 7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled
 - Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:
 - a. All "direct charge" employees;
 - all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
 - c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement;

consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces). $\frac{1}{2} \left(\frac{1}{2} - \frac{1}{2} \right) \left(\frac{1}{2} - \frac{1}{2} - \frac{1}{2} \right) \left(\frac{1}{2} - \frac$

Note that by signing these certifications, certain documents must completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

	3/22/06
Signature/Authorized Official	Date
Kathi J. Henry]
Name	•
City Manager	
Title	
City of El Cajon	
Jurisdiction	
200 E Main Street	
Address	
El Cajon, CA 92020	
City/State/Zip	
619 441-1716	
Telephone Number	

Grantee Name: El Cajon Section 108 Loan - Fire Station #8 Project Name: Description: IDIS Project #: C0601
Loan repayment for construction loan for new fire station. UOG Code: CA61116 EL CAJON

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Grantee Name: El Cajon

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CPMP Version 2.0 Grantee Name: **El Cajon**

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Sect	ion	108 Projec	ts Works	heet	Grante	Grantee Name El Cajon						
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Grantee Name	ST	Section 108 Project Number	Project Name	EDI or BEDI Grant Number (if applicable)		108 Amount Advanced Through 1/31/04	108 Project Amount (for multiple projects)	EDI or BEDI Grant Amount	Other CDBG	Total CDBG Assistance (Columns F+I+J)	Have EDI or BEDI funds been drawn (Y/N)	National Objective Code
EL CAJON	CA	B-00-MC-06-0541	Fire Station #8	BEDI	2,260,000	2,260,000		450,000	543,688	3,253,688	N	LMA
EL CAJON	CA	B-03-MC-06-541	Ladder Truck		850,000					850,000		LMA
EL CAJON	CA	B-99-MC-06-0541	Project Destination		1,300,000					1,300,000		LMA

ELIGIBILITY AND NATIONAL OBJE	CTIVE				JOBS		HOU	SING
IDIS Matrix Code	Is Activity Complete ? (Y/N)	Has N.O. Been Met? (Y/N)	or Rev.	Est. in	Total Actual FTE Jobs Created or Retained	Number of FTE Jobs Held by/ Made Avail. to Low/ Mod	Total	Number of Units Occpd. by Low/ Mod Households
03O Fire Station/Equipment	N	Υ	N/A	N/A	N/A	N/A	N/A	N/A
03O Fire Station/Equipment	N	Υ	N/A	N/A	N/A	N/A	N/A	N/A
17C CI Building Acquisition, Construction, Rehabilitation	Υ	Υ	N/A	N/A	N/A	N/A	N/A	N/A

Appendix A

						Appendix A
Proejct#	Agency	Project/Program	Fund Source	New Funds	Other Funds (estimated)	Project Tota
C0601	City	Section 108 loan - Fire Station 8	CDBG	\$ 210,540		\$ 210,5
C0602	City	Section 108 loan - Ladder truck	CDBG	\$ 94,305		\$ 94,3
C0603	City	Section 108 loan - Project Destination	CDBG	\$ 131,775		\$ 131,7
C0604	City	Mobile Home Rehabilitation Program	CDBG	\$ 135,825	\$ 100,000	\$ 235,8
C0605	City	Renette Park Lighting improvements	CDBG	\$ 35,000	Ψ 100,000	\$ 35,0
C0606	City	Renette Park Playground Fencing	CDBG	\$ 10,000		\$ 10,0
C0607	City	Wells Park Landscape/Irr./Ballfield	CDBG	\$ 150,000		\$ 150,0
C0608	Boys and Girls Club	B & G Club Renovations	CDBG	\$ 49,400		\$ 130,0
C0609	Chase Ave Clinic	Chase Ave Med Records Expansion	CDBG	\$ 49,400		\$ 22.9
		·		. ,	¢ 11.540	. ,
C0610	City	Community Policing	CDBG	\$ 177,308	\$ 11,540	\$ 188,8
C0611	City	Inclusion Services Program	CDBG	\$ 10,000		\$ 10,0
C0612	Meals on Wheels	Meals on Wheels El Cajon	CDBG	\$ 6,500		\$ 6,5
C0613	City	CDBG Administration	CDBG	\$ 196,751		\$ 196,7
C0614	City	Pedestrian Ramp Study	CDBG	\$ 40,000		\$ 40,0
C0615	Heartland HR & FH	Fair Housing Services	CDBG	\$ 21,660		\$ 21,6
C0209	City	Bill Beck Park	CDBG		\$ 140,000	\$ 140,0
C0222	City	FS 8 replacement (section 108 funds)	CDBG		\$ 2,200,500	\$ 2,200,5
C0223	City	BEDI Grant	CDBG		\$ 450,000	\$ 450,0
C0304	City	Wells Park Improvements	CDBG		\$ 17,900	\$ 17,9
C0408	City	Bill Beck Park	CDBG		\$ 204,200	\$ 204,2
C0504	City	Civic Center Park Lighting	CDBG		\$ 135,000	\$ 135,0
C0505	City	Pedestrian Ramps	CDBG		\$ 50,000	\$ 50,0
C0507	City	Wells Park Restroom Replacement	CDBG		\$ 200,000	\$ 200,0
C0509	Volunteers of America	Luhman Center Upgrades	CDBG		\$ 6,850	\$ 6,8
C0509	City	CDBG Administration	CDBG		\$ 75,000	\$ 75,0
C0514	Crisis House	Parking lot renovation	CDBG		\$ 10,000	
C0525		Fletcher Hills Pool ADA	CDBG			\$ 10,0
	City				\$ 25,000	\$ 25,0
CDBGR	City	Construction Reserve	CDBG		\$ 45,000	\$ 45,0
H0615	Heartland HR & FH	Fair Housing Services	HOME	\$ 20,000		\$ 20,0
H0616	City	HOME Administration	HOME	\$ 59,043		\$ 59,0
H0617	ECCDC	CHDO Set-aside	HOME	\$ 118,564	\$ 391,348	\$ 509,9
H0618	ECCDC	CHDO Operating Subsidy	HOME	\$ 39,521		\$ 39,5
H0619	City	First Time Homebuyer Program	HOME	\$ 276,650	\$ 600,000	\$ 876,6
H0620	City	Rehabilitation Programs	HOME	\$ 276,649	\$ 425,000	\$ 701,6
H0621	City	Mobile Home Rehabilitation Program	HOME	\$ -	\$ 40,000	\$ 40,0
H0622	City	Single Family Rehabilitation Program	HOME	\$ -	\$ 65,800	\$ 65,8
H0623	City	Small Apartment Complex Rehab Program	HOME	\$ -	\$ -	\$
H0516	City	HOME Administration (funds carried forward)	HOME	<u> </u>	\$ 125,000	\$ 125,0
CALHOME	-	First Time Homebuyer Program	CALHOME		\$ 375,000	
E01	AHA Housing	Mortgage Credit Certificates	IRS		\$ 3,500,000	\$ 3,500,0
E02	Crisis House	Crisis House	In-lieu		\$ 70,000	\$ 70,0
		ets are proposed at this time. Formal adoption will be a similar activities that do not include HUD funds.	with the adopt	ion of the City's 200	06-07 budget in lat	e June 2006. Th
LM0601	ECCDC	Lend A Hand Day	Housing	\$ 40,000.00		\$ 40,0
LM0602	City	First Time Homebuyer Program	Housing	\$ 1,000,000.00		\$ 1,000,0
LM0603	ECCDC	In Fill Housing Project (Wisconsin Ave.)	Housing		\$ 400,000.00	\$ 400,0
LM0604	City	In Fill Housing Project (Linda Way)	Housing		\$ 2,669,143.25	\$ 2,669,1
LM0605	Heartland HR & FH	Shared Housing Program	Housing	\$ 25,000.00	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	\$ 25,0
LMR0601	City	Revision of Downtown Specific Plan	Housing	25,000.00	\$ 130,000.00	\$ 130,0
LMR0602	City	In Fill Housing Project (Site TBD)	Housing	\$ 500,000.00	Ψ 100,000.00	\$ 500,0
	To be determined					\$ 500,0
LMR0603		Housing Project (Site and developer TBD)	Housing	. ,		
RD0601	City	Bus Retention/Recruit/Rel	Capital	\$ 150,000.00		\$ 150,0
RD0602	ECCDC	Façade Improvement	Capital	\$ 150,000.00		\$ 150,0

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Hazmat Testing - Park Ave/Ballantyne St

Magnolia Corridor Improvements (Design)

Downtown Enhancements/Beautification

Downtown Enhancements/Beautification

Civic Center Promenade and Plaza Improvements

Revision of Downtown Specific Plan

Downtown Sidewalk Improvements

Downtown Parking Structure

City Welcome Monument

Median Improvements

TOTALS

Graffiti Removal

Hazmat Test-Prescott Promenade

SW Corner - Environmental Testing

RD0603 City

RD0605

RD0606

RD0607

RD0610

RD0613

RDR0601 City

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EXCERPTS FROM CITY COUNCIL AND REDEVELOPMENT AGENCY MEETING MINUTES FEBRUARY 28, 2006

PUBLIC HEARINGS:

100 2006-07 CDBG AND HOME ALLOCATIONS AND REALLOCATION OF PREVIOUS YEAR'S CDBG AND HOME FUNDS (Report: Director of Redevelopment and Housing)

RECOMMENDATION: That the City Council

- Open the Public Hearing;
- Accept and review testimony;
- Close the Public Hearing;
- Allocate funds to projects and programs that will be funded from the FY 2006-07 Community Development Block Grant (CDBG) and HOME grant programs, including reallocation of available funds; and Staff will bring back a funding schedule reflecting the City Council's decisions for final adoption (in the One-Year Action Plan) at the next and final public hearing on March 28, 2006.

DISCUSSION

Director of Redevelopment and Housing Cooksy provides a summary of the Item; informing Council that an additional \$50,000 was received for CDBG Capital for a total of \$889,837 and an additional \$11,540 was received for CDBG Public Services for a total of \$205,348.

Mayor Lewis announces the Public Hearing is now-Open.

Gene Hartman, 1111 West Chase Avenue, El Cajon, Regional Director of Health Centers, San Diego, a non-profit, community-based organization, speaks regarding the Chase Avenue Community Center, services the Center provides, and requests funding for a medical records system expansion in the amount of \$22,992.

Lesa Mitchell, 260 East Chase, El Cajon, Boys and Girls Club, thanks Council for the new, previously funded gym floor; requests funding for replacement of signage, windows, fencing, and renovating the parking lot in the amount of \$49,400.

Sue Christopher, Executive Director of Crisis House, 1034 North Magnolia Avenue, El Cajon, requests \$18,000 for the purchase of a delivery truck.

EXCERPTS FROM CITY COUNCIL AND REDEVELOPMENT AGENCY MEETING MINUTES FEBRUARY 28, 2006

Mary Kay Hart-Smith, East County Manager of Meals on Wheels Program, 165 East Park Avenue, thanks Council for all its support given in the past 20 years; requests \$6,500 to provide meals to housebound seniors.

Valerie Simpson, Principal, Magnolia Elementary School, speaks regarding request by the El Cajon Girls Softball League for funding to renovate the softball playing fields.

Deborah Chandler, 1530 Clarke Drive, El Cajon, El Cajon Girls Softball League, informs Council this is a solely volunteer organization; requests funding to renovate the softball playing fields.

Debra Emerson, 1456 Wagner Drive, El Cajon, St. Madeleine Sophie's Center, speaks regarding funding in the amount of \$50,000 for the garden to make it ADA compatible.

Cecilia Burch, 2515 Camino Del Rios #324, San Diego, Area Director for Lutheran Social Services, speaks regarding the Caring Neighbors program; requests funding in the amount of \$20,000 for minor home repairs for homeowners.

No further comments are offered.

MOTION BY LEWIS, SECOND BY RAMOS, to Close the Public Hearing.

MOTION CARRIES BY UNANIMOUS VOTE.

MOTION BY LEWIS, SECOND BY RAMOS, to approve Staff recommendations for allocation of the CDBG funds with a reduction of \$22,392 in the Mobile Home Rehabilitation Program to allow funding of the Chase Avenue Medical Records expansion in the amount of \$22,992 plus funding of the Boys and Girls Club in the amount of \$49,400; also to approve Staff recommendations for the CDBG Public Services plus additional allocation of \$11,540 to Community Policing.

MOTION CARRIES BY UNANIMOUS VOTE.

MOTION BY LEWIS, SECOND BY RAMOS, to approve Staff recommendations for allocation of the Home Funds.

MOTION CARRIES BY UNANIMOUS VOTE.

DRAFT EXCERPTS FROM CITY COUNCIL AND REDEVELOPMENT AGENCY MEETING MINUTES MARCH 14, 2006

PUBLIC HEARINGS:

3.1 FINAL FY 2006-07 CDBG AND HOME ALLOCATIONS AND ADOPTION OF THE ONE YEAR ACTION PLAN (Report: Director of Redevelopment and Housing)

RECOMMENDATION: That the City Council

- Open the Public Hearing;
- · Accept and review testimony, close the Public Hearing;
- Finalize the allocation of funds to projects and programs for the FY 2006-07 Community Development Block Grant (CDBG) and HOME grant programs;
- · Adopt the One Year Action Plan;
- Adopt the next RESOLUTION in order for the allocation of these funds; and
- Authorize the City Manager or designee to submit the One-Year Action Plan to the U.S. Housing and Urban Development Department (HUD) and execute affiliated documents.

DISCUSSION

Mary Kay Hart-Smith, Manager of Meals-On Wheels, 165 East Park Avenue, thanks Council for all the assistance given in previous years.

MOTION BY LEWIS, SECOND BY RAMOS, to close the public hearing.

MOTION CARRIES BY UNANIMOUS VOTE.

MOTION BY LEWIS, SECOND BY RAMOS, to finalize the allocation of funds to projects and programs for the FY 2006-07 Community Development Block Grant (CDBG) and HOME grant programs.

MOTION CARRIES BY UNANIMOUS VOTE.

DRAFT EXCERPTS FROM CITY COUNCIL AND REDEVELOPMENT AGENCY MEETING MINUTES MARCH 14, 2006

MOTION BY LEWIS, SECOND BY RAMOS, to adopt the One-Year Action Plan.

MOTION CARRIES BY UNANIMOUS VOTE.

MOTION BY LEWIS, SECOND BY McCLELLAN, to adopt RESOLUTION NO. 39-06 for the allocation of these funds.

MOTION CARRIES BY UNANIMOUS VOTE.

MOTION BY LEWIS, SECOND BY McCLELLAN, to authorize the City Manager or designee to submit the One-Year Action Plan to the U.S. Housing and Urban Development Department (HUD) and execute affiliated documents.

MOTION CARRIES BY UNANIMOUS VOTE.

RESOLUTION NO. 39-06

A RESOLUTION OF THE CITY OF EL CAJON TO ALLOCATE CDBG AND HOME FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

WHEREAS, the City of El Cajon will receive \$1,292,056 of Community Development Block Grant (CDBG) and \$790,427 of HOME Investment Partnership Program (HOME) entitlement grant funds from the U.S. Department of Housing and Urban Development for FY 2006-07; and

WHEREAS the City has received \$61,540 in CDBG program income and anticipates receiving additional CDBG program income through June 30, 2006; and

WHEREAS the City anticipates receiving \$100,000 of CDBG program income and \$50,000 of HOME program income during FY 2006-07; and

WHEREAS, the City has met the requirements set forth at 24 CFR 91; and

WHEREAS, the City has found the following projects to be consistent with the Combined Housing Element/Consolidated Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

 The City Council of the City of El Cajon does hereby allocate CDBG and HOME funds as follows:

Project Number	Project/Program	Agency		Allocated
C0601	Section 108 loan - Fire Station 8 C	ity	S	210,540
C0602	Section 108 loan - Ladder truck C	ity	S	94,305
C0603	Section 108 loan - Project Destination C	ity	S	131,775
C0604	Mobile Home Rehabilitation Program C	ity	S	185,825
PI	us any additional program income and surplu			
C0605	Renette Park Lighting improvements C	ity	S	35,000
C0606	Renette Park Playground Fencing C			10,000
C0607	Wells Park Landscape/Irr./Ballfield C	ity	S	150,000
C060B	B & G Club Renovations B	oys & Girls Club	S	49,400
C0609	Chase Ave Med Records Expansion C		S S	22,992
C0610	Community Policing C		S	188,848
C0611	Inclusion Services Program C	ity		10,000
C0612	Meals on Wheels El Cajon M	eals on Wheels Greater San Diego	5 5 5 5	6,500
C0613	CDBG Administration C		S	196,751
C0614	Pedestrian Ramp Study C	ity	S	40,000
C0615 & H0615		eartland Human Relations	\$	21,660
	T	OTAL CDBG ALLOCATIONS	\$	1,353,596
C0615 & H0615	HOME Administration C	ity	S	59.043
H0616	Fair Housing Services H	eartland Human Relations	55555	20.000
H0617	CHDO Set-aside E		5	118,564
H0618	CHDO Operating Subsidy E	C Com Dev Corp	S	39,521
H0619	First Time Homebuyer Program C	ity	S	276,650
H0620	Rehabilitation Programs C		\$	276,649
	T	OTAL HOME ALLOCATIONS	S	790.427

The City Manager or designee is hereby authorized to execute appropriate contracts consistent with City and Federal policies and guidelines.

(Continued on Page 2)

Page 2 of 2, Resolution No. 39-06

PASSED AND ADOPTED by the City Council of the City of El Cajon, California at an Adjourned Regular Joint City Council/Redevelopment Agency Meeting held this 28th day of March, 2006, by the following vote to wit:

AYES:

Lewis, Hanson-Cox, Kendrick, McClellan, Ramos

NOES ABSENT

None

DISQUALIFY

None

MARK LEWIS

Mayor of the City of El Cajon

ATTEST:

KATHIE RUTLEDGE

City Clerk

I hereby certify that the above and foregoing is a full and true copy of Resolution No. 39-06 of the Resolutions of the City of El Cajon, California, as adopted by the City Council at the Adjourned Regular Joint Meeting of the City Council/Redevelopment Agency on the 28th day of March, 2006.

Kathie Rutlevge, City Clerk