State of Nevada

Secretary of State Francisco V. Aguilar



2024 Risk-Limiting Audit

Ballot Comparison Instructions

ESS File Uploading Instructions

- Download the Ballot Review file in the .xlsx format
 - Open in Excel
 - Resave the file as .csv
- Download the CVR file in the .xlsx format
 - Open in Excel
 - Resave the file as .csv
 - Select both the CVR file & the Ballot Review files (together) by holding down the Ctrl key (on your keyboard) and selecting the CVR file & the Ballot Review file. With both files highlighted, Right click (mouse) and choose "Compress to Zip file".

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2024 Risk-Limiting Audit

Ballot Comparison Instructions

- Open a New Excel Spreadsheet
 - Create Ballot Manifest (see example)
 - Save as Ballot Manifest .csv file
 - Upload into Arlo

ESS Ballot Manifest Example

Container: Any name of your choice.

Tabulator: Pulled from Machine column in Ballot Review file.

Batch Name: Pulled from Batch column in Ballot Review file

Number of Ballots: Total number of ballots from each Tabulator/Batch Name (use CVR file to determine).

Container	Tabulator	Batch Name	Number of Ballots
EV – A	Central Count - 123456789	A0070-Courthouse - 2	49
EV – B	Central Count - 234567890	A0071-Courthouse - 2	50
EV – C	Central Count - 345678901	A0072-Courthouse - 2	51
А	Poll Place – 00456123	A0009-Courthouse - 2	47
А	Poll Place - 00567234	A0010-Courthouse - 2	45
А	Poll Place - 00678345	A0011-Courthouse - 2	53

If you have questions or receive any error messages while uploading files, please contact me. I'm happy to help. Heather Hardy / hardyh@sos.nv.gov / 775 722-6710